



WEDDING | introduction to wedding planning

So you said, YES! Now the work begins. For the next few months of your life leading up to “The Big Day” you will have many exhausting days of planning, many frustrating moments when you feel like nothing is getting accomplished. We hope that Before the Bells can assist you with these tasks and keep you on track to help keep some of the frustrations of planning a wedding to a minimum. Our staff is trained to guide and coach you along the way, so that when you get to the end, you can enjoy your day without having bags under your eyes.

This process is complicated but with a little guidance from our team you will be able to stay on track and create lasting memories.

YOU WILL NEED.....

1. Case•it The Mighty Zip Tab, 3" O-Ring Zipper Binder w/Tab File or some type of trapper keep
2. Pens
3. Pencils
4. Loose leaf paper
5. Ruler
6. Three hole punch
7. Some type of bag to hold all these items (I suggest a cute Vera Bradley bookbag and matching accessories) You can purchase used on ebay).
8. Create a “Gmail” account that is exclusively for this wedding (you will give this out to vendors, guests, etc).
9. Create a Pinterest board “My Wedding Ideas”

These supplies are needed to take you on the journey that you are about to embark upon. These items and suggestions will keep you organized.

Communication with your coach

This service is a coaching service. This means we will guide and assist you along the way with all of the tasks that you need to execute the plan that you will create with our assistance.

Our wedding coaches have years of experience and knowledge about the industry. They are very detailed, organized thinkers. We are here to assist and guide you in making decisions about your special day. **We are wedding coaches and not wedding planners, so we don't make calls or purchase items for you.** We give suggestions and guide you through the process of where to find items and assist with research on where to find the goods and services that you may need.

It is your job to execute those tasks to make your dream a reality. You will plan phone sessions with your coach and text or email questions that you may have about planning you wedding. The email and text communication will be returned within 24 to 48 hours with an answer based on the information requested

Sessions “Talktime”

Includes about 30 minutes of scheduled “talk time” with an available coach. During the sessions the wedding coach will have expectations that you have the worksheet in front of you during the “talk time” and your undivided attention. The coach will go over it with you and assist you with any questions you may have about



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executing the task. Use this time also for support.

Text and email "Socialtime"

You may email (info@beforethebells.com) or text (703-609-2152) at any time (24 to 48 hour return response). Due to the high volume of clients being assisted, we encourage you to research an important question on their own or write it down for the next "talktime" session if possible.

(no voicemails please they will not be returned)

PLEASE DOWNLOAD DOCUMENTS SENT BY EMAIL AND HAVE THE ITEMS AVAILABLE FOR "TALKTIME" SESSIONS

- Hole punch and place all session documents in your binder